

# inspiring venue for conferences

## Introduction

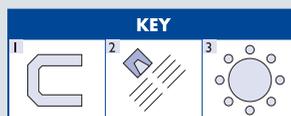
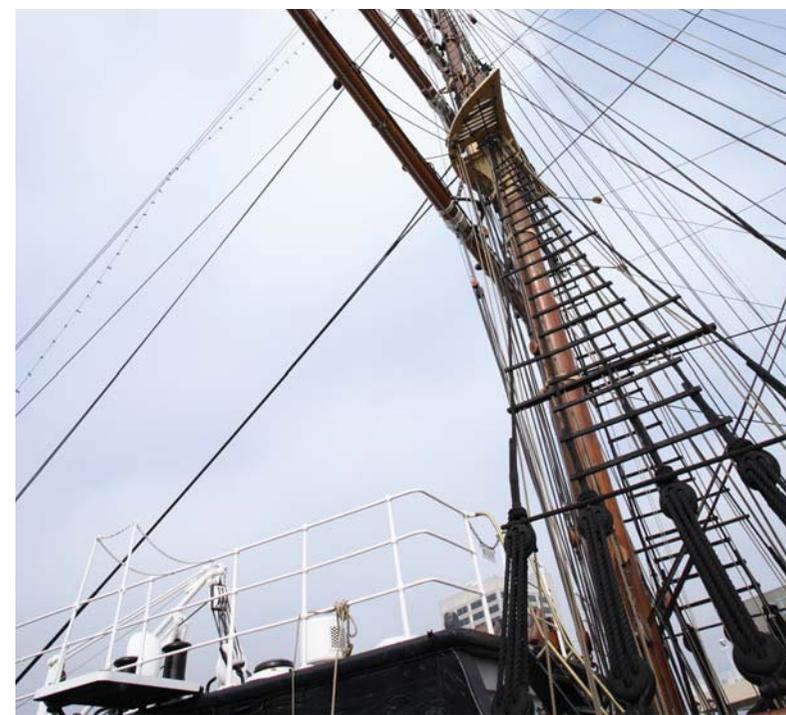
The unique and award-winning attractions of RRS *Discovery*, Discovery Point and Verdant Works offer the ideal mix of modern corporate facilities in a convenient location, with a motivational insight into our rich heritage.

These inspiring venues will undoubtedly provide you with the setting for a successful and memorable conference or function.

## Conference Management Services

Our friendly and efficient Conference Management Team has the experience and expertise to ensure that your event runs smoothly.

Their valuable knowledge allows us to meet all your requirements and will guide you in your decisions throughout the planning stages and assist you on the day of your event. Ensuring the smooth running of your event is our priority.



## facilities at a glance

	DISCOVERY POINT & RRS DISCOVERY						VERDANT WORKS							
	FALCON SCOTT SUITE	TERRA NOVA ROOM	COMBINED	EDUCATION SUITE	*AUDITORIUM	RRS DISCOVERY	*DISCOVERY POINT RRS DISCOVERY & QUAYSIDE	*VERDANT WORKS JUTE MILL	VERDANT OFFICE	VERDANT SUITE	*MACHINE HALL	*SOCIAL HISTORY GALLERY	*AUDITORIUM	BOARD ROOM
Theatre	120	30	150	40	100	30	-	-	80	80	-	-	37	-
Classroom	40	12	50	15	-	12	-	-	20	20	-	-	-	-
Boardroom	30	15	30	20	-	20	-	-	30	30	-	-	-	8
Reception	160	40	200	50	-	60	400	250	90	90	60	60	-	-
Dinner	80	24	80	40	-	14	-	-	60	60	-	-	-	-

\*available in the evening only

Please note that although the majority of function rooms available have natural light, some of the galleries and areas on board RRS Discovery do not.

# conference & function suites

## Discovery Point

Discovery Point, one of Scotland's most exciting and innovative visitor centres, is situated at on the banks of the River Tay. This distinctive modern building has a bright and spacious feel and the conference suites have access to a large balcony which overlooks RRS *Discovery* and the River Tay, one of the most dramatic outlooks in the country.

### Falcon Scott Suite (120m<sup>2</sup>)

Named after the famous Antarctic explorer who captained *Discovery* on her maiden voyage, this is the largest of our rooms which is extremely versatile and can be set up to suit your needs.

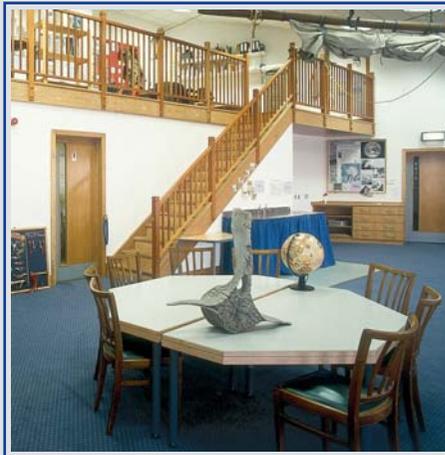
### Terra Nova Room (40m<sup>2</sup>)

Named after the ship that not only saved Scott and *Discovery* from the Antarctic Ice, but also the ship that took Scott to the South Pole in 1910 for his final fateful journey.

Ideally suited for more intimate meetings or seminars, perfect for recruitment interviews or panel meetings.

### Reception Suite (190m<sup>2</sup>)

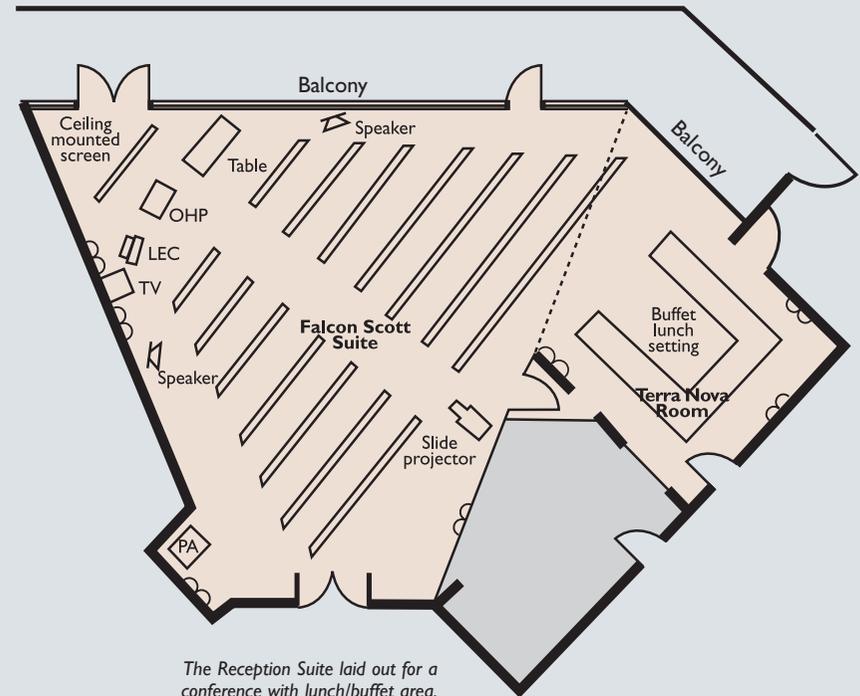
Formed by combining the Falcon Scott Suite and the Terra Nova Room, the Reception Suite can cater for up to 150 delegates at a conference, but is also ideal for larger social gatherings such as Wedding Reception, Christmas Party Nights or Drinks Receptions.



Education Suite

## Auditorium

Our superbly appointed, luxury auditorium is available for private use in the evening. A great room for lectures, slide shows, presentations or product launches when you can take advantage of the sophisticated facilities on offer.



The Reception Suite laid out for a conference with lunch/buffet area.

## Education Suite

Our Education Suite offers a great space for slightly less formal meetings, it is also used as a break-out room for larger conferences.

## Upper Foyer

The Upper Foyer is a light and airy circulation area where your catering can be set up. It allows your guests time to relax and network before getting back to the serious business of your conference.

# Verdant Works

Verdant Works is a comprehensively refurbished jute mill, now one of Scotland's foremost Industrial Heritage Centres and an outstanding example of Victorian industrial architecture. Our conference rooms combine the traditional architecture with modern conference facilities to provide a venue that is as efficient as it is pleasant.

## Verdant Suite (110m<sup>2</sup>) & Verdant Office (100m<sup>2</sup>)

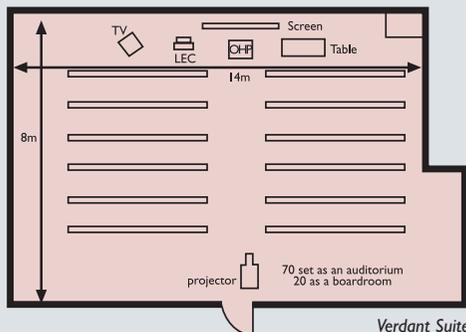
These spacious, well appointed rooms offer flexible accommodation for any kind of event. They are light and airy and are complemented by original iron beams, which show the unique character of this historic building.



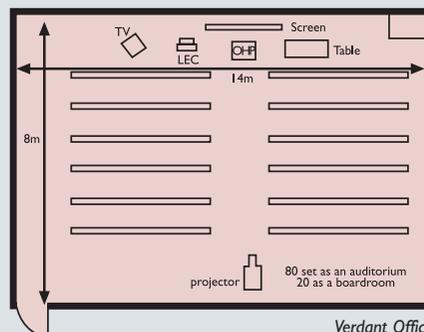
Verdant Suite



The Social History Gallery - an unusual venue for a drinks reception



Verdant Suite



Verdant Office

## Auditorium

Available in the evening, the Auditorium is a great space for smaller presentations, lectures, slide shows or video presentation.

## Boardroom (35m<sup>2</sup>)

For small confidential meetings, recruitment interviews or off-site meetings our small and discreet Boardroom is ideal.

Verdant Works is also available for private or corporate functions, whether it's a small drinks reception or a group for dinner there are a number of options we have to offer.

## Machine Hall

This is a brilliant space for drinks receptions where your guests can mingle and experience first-hand the history and atmosphere of the great industrial age of Dundee.

## Social History Gallery

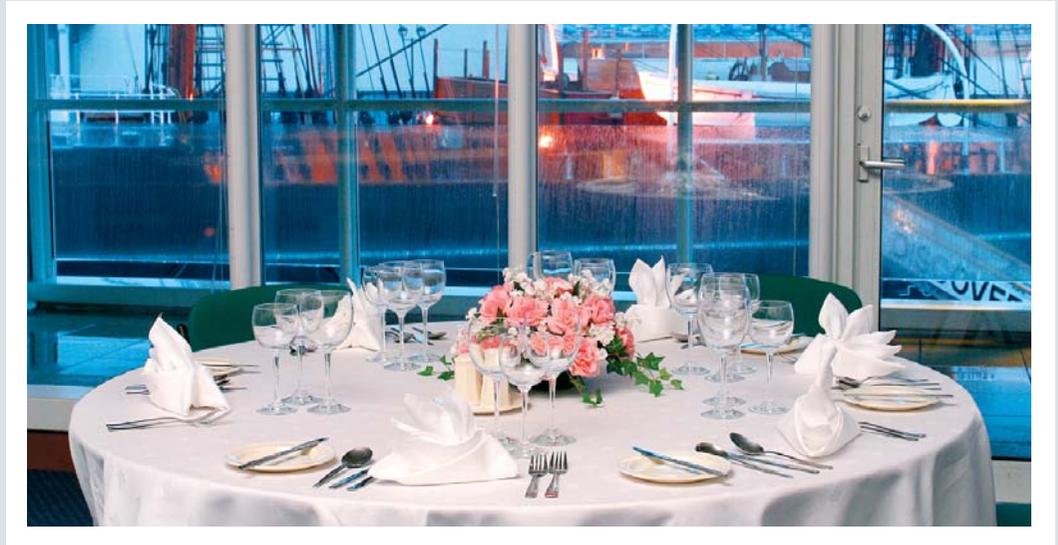
This is also a fabulous space for dinners or drinks receptions, its layout allows your guests to circulate, but there is also an area where you can be seated for dinner. This gallery focuses on the human and social impact of the Jute industry and on the people of Dundee and how their lives were shaped by Jute.

# information

## Technical Equipment

Both Discovery Point and Verdant Works offer a wide range of technical equipment which is available for hire at extremely reasonable rates. From a simple Flip Chart to a sophisticated audio-visual system, our in-house Technician can advise and help you make the right choices for your presentations.

If additional equipment is required, if we are given prior notice, we can hire this in on your behalf. We also offer free Wifi access.



## Catering

Our aim is to provide complete satisfaction in this critical aspect of your event. We can supply menus to suit any occasion from finger buffet to memorable dinners of the highest quality. Our catering staff will be happy to assist you in menu selection.

exploration or the social impact of Jute on Dundee and its people. Private tours can be arranged in conjunction with any event you are planning.

## Private Tours

Exclusive private tours of Discovery Point, RRS Discovery and Verdant Works can be arranged for your clients, guests and friends. Our knowledgeable guides will take you on a fascinating journey through the heroic age of Antarctic

## For your information

Please note that there is a strict NO SMOKING policy in force throughout Discovery Point, RRS Discovery and Verdant Works. Please make your guests aware of this policy.



For further information on  
conference & meeting facilities

Telephone: 01382 309060